



2024-2025 CAPA Marquee Awards

PARTICIPANT HANDBOOK

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About the CAPA Marquee Awards

The CAPA Marquee Awards celebrates the accomplishments of area high school students and teachers by recognizing achievements by participating central Ohio schools. To participate, schools register to have their production reviewed by a qualified team of adjudicators, who then provide the directors and students with valuable feedback. During the spring, CAPA presents an award showcase. Modeled after the Tony Awards®, the showcase features outstanding performances from participating high schools and celebrates their enthusiasm, dedication, and talent while encouraging participating schools to grow and continue improving their programs. To learn more, please visit www.capamarqueeawards.com.

Purpose

The CAPA Marquee Awards and Awards Showcase are designed to **celebrate, support, and advocate** for high school musical theatre education throughout the central Ohio community.

Goals

1. To recognize, honor, and encourage excellence in high school musical theatre through a constructive review process of nominated productions by qualified adjudicators;
2. To deliver educational workshops and advancement in dance, voice, acting, and stagecraft for high school students locally, regionally, and nationally;
3. To offer professional development and networking opportunities for students, directors, and school programs;
4. To give students an opportunity to perform on a CAPA stage;
5. To create positive attention for theatre arts and music departments at local schools and school districts; and
6. To showcase the importance of theatre arts education in our schools.

Diversity, Equity, Access & Inclusion

The CAPA Marquee Awards believe to enrich the artistic experience, educational theatre must make room on the stage, around the production table, in the orchestra, behind the scenes, and through the adjudication process for those with different backgrounds, sexual orientation, identification, cultures, and abilities. We believe that we are enriched by the unique perspective all people bring to the arts.

The CAPA Marquee Awards recognizes that there are cultural and systemic barriers that prevent complete inclusivity and equity. We are committed to identify those barriers and intentionally adapt our practices, demonstrate our efforts, and measure the results to promote inclusion and equity.

About Columbus Association for the Performing Arts (CAPA)

Columbus Association for the Performing Arts (CAPA) aims to present and produce artistic programming of the highest quality to serve and educate diverse audiences and feature renowned artists of all cultures; operate and maintain world-class performance venues; strengthen our arts communities by providing facilities for resident companies, and through partnership and collaboration, support those organizations; and bolster the economy of the community we serve.

How to Participate

Participant Eligibility

The CAPA Marquee Awards are open to all public, private, parochial, and charter schools producing high school musicals in central Ohio. To be eligible for participation, a school must meet the following criteria:

- **School Location**
 - High schools must be in Delaware, Fairfield, Fayette, Franklin, Hocking, Knox, Licking, Madison, Perry, Pickaway, Ross, or Union counties to participate. **Additional counties added in 2024-25: Fayette, Hocking, Knox, Perry, and Ross!**
- **Production Dates**
 - High school productions must take place between October 10, 2024 and April 5, 2025.
 - There must be more than one (1) live performance of each nominated production.
- **Production Types**
 - Schools must perform a published musical, operetta or revue (either currently held by a licensing house or in the public domain) presented with the approval or permission of the original creators, publishers, or their representatives.
 - Schools must produce one of the full-length musicals approved by the National High School Musical Theatre Awards. ([To view click here.](#))

Application & Registration Fee

Applications will be available online at www.capamarqueeawards.com starting at **NOON** on **Tuesday, August 13, 2024**, and will close at **NOON** on **Tuesday, August 20, 2024**. Schools will be chosen to participate according to several factors including performance dates, previous participation, diversity, equity, access & inclusion and adherence to deadlines during prior participation. Schools will be notified by **Tuesday, August 27, 2024** if they are selected to participate.

Once a school is accepted into the program, a non-refundable \$150 registration fee is required. **Payments must be received no later than Friday, September 27, 2024.** Failure to pay the registration fee by **September 27** may result in removal/disqualification from the program.

Financial Assistance

We do not want a school's inability to pay to prevent participation in the program, so please contact us to discuss financial assistance options if your school is unable to pay.

Tickets to Awards Showcase

In addition to the non-refundable registration fee, the CAPA Marquee Awards requires each school to purchase 25 tickets to the Awards Showcase at the discounted student ticket price of \$15 each (\$375 total) *regardless of nominations*. **The required 25 tickets must be purchased and paid for by Friday, March 14, 2025.** *Failure to purchase and pay for tickets by this deadline may result in a school not being accepted back into the program in subsequent years.* ([To view ticket reservation form, click here.](#))

Schools may purchase additional tickets at the reduced student rate of \$15. Additional ticket requests will be processed on a first-come, first-served basis and are subject to availability. If additional seats are available, they will be located with the group's orchestra seats, otherwise, they will be located wherever additional seating is available.

****Two (2) complimentary tickets will be available for the educator/director who organized their school's involvement with the CAPA Marquee Awards. These will be located with the block of 25 tickets in the Orchestra.**

School Web Portal

The school web portal is a password protected page on our website where Marquee schools can submit required documents and forms, download the handbook and other important documents, and submit photos and videos through a dedicated Dropbox link. Only the school's primary contact person is authorized to use this portal.

Here are the instructions to access your School Portal:

1. If you are a returning school and already have an account, please use the login and password from last year.
2. If you are a new school, you will receive an email from "CAPA Marquee Awards" after the School Meeting with information for how to complete your registration.
3. Once you have completed your registration, visit www.capamarqueeawards.com.
4. Click 'log in' from the top right area of the website.
5. Once logged in you will have access to your school's portal content.

Please note: To maintain the security of the web portal, the school's primary contact must agree not to share their login and password with anyone.

Rights and Permission

Proper production and musical rights must be attained to participate in the CAPA Marquee Awards/Jimmy Awards®.

Production selection must be **decided and communicated** to us by Friday, December 20, 2024.

Production rights must be **paid and secured** no later than Friday, January 31, 2025.

If you make any changes to the production including changes to the structure, dialogue, lyrics, casting, music, characters, story, etc., you must receive written permission from the company that owns the production rights. Upon request, you must also be able to submit written proof of permitted changes. Failure to receive permission from the publishing company and/or provide written proof if requested, may result in disqualification from awards and/or the showcase.

PLEASE NOTE: If you choose to perform a musical licensed by Concord Theatricals and you receive a nomination for Best Musical Production or Best Performer in a Leading Role, we must receive permission from Concord Theatricals for your requested musical number(s) no later than, Monday, April 28, 2025, in order for your production/students to perform the requested number(s) in the Showcase.

Music Rentals

Each school should plan to retain copies of the full conductor's score, libretto, and the individual instrument books in the event they receive a nomination for Best Musical Production and/or a nomination for Best Performer in a Leading Role and are invited to perform at the CAPA Marquee Awards Showcase. Arrangements will be made by Columbus Association for the Performing Arts with all participating licensing houses for schools to retain their music rentals through the CAPA Marquee Awards at no additional cost.

Group and Production Photos

Photo Deadlines:

- Fall Shows: If the last day of your production falls between Thursday, October 10-Sunday, December 1, your photos will be due by **Friday, December 13**.
- Winter Shows: If the last day of your production falls between Monday, December 2-Sunday, March 2, your photos will be due by **Friday, March 14**.

- Spring Shows: If the last day of your production falls between Monday, March 3-Sunday, April 6, your photos will be due by **Friday, April 18.** (Please note: We must receive your group photo for inclusion in the Showcase program by April 11.)

All schools are required to submit the following photos:

1. One (1) high-resolution HORIZONTAL group photo including the cast, crew, and student orchestra. *This photo will be used as your school photo in the CAPA Marquee Showcase program.*
How to Name Photo: Group Photo, Name of your High School
Example: *Group Photo, Amelia High School*
2. At least three (3) but no more than ten (10) overall production photos
How to Name Photos: Production Image 1-10, Name of your High School
Example: *Production Image 1, Amelia High School*
3. Three (3) production photos of ***each*** performer eligible for Best Actor/Actress in a Leading Role. *This is a requirement of the Jimmy Awards®.*
How to Name Photos: First Name and Last Name of Performer 1-3, Name of your High School
Example: *Amy Handra 1, Amelia High School*

All photos must be JPG photos and at least 300 dpi (preferable 600 dpi) and will be uploaded using the Dropbox link on the school's web portal. *Please note: Most smart phones can capture a high-resolution photo; however, if the file size is less than 1 MB, the photo resolution will not be high enough.*

Performer Eligibility

Only high school students in grades 9-12 are eligible to be nominated for individual performance and technical awards.

Schools that have co-productions and/or shared performers, schools that allow homeschool students, or schools that allow students from other high schools to participate in their productions are eligible to participate; however, a student may only be nominated for their role in one musical production. In the event a student is nominated for multiple roles, the role that receives the highest adjudicator score will receive a nomination.

Casting

Casting must be completed **no later than Monday, February 10.**

If a school decides to double cast one or more roles, the school must select **one set of cast members** to be adjudicated. It will not be possible to adjudicate multiple students for the same role.

You must notify the CAPA Marquee Awards **no later than 8 weeks prior** to your production which cast you have selected for adjudication and all the dates that cast will be performing.

Actor / Actress

For the purposes of the CAPA Marquee Awards and the Jimmy Awards®, students are adjudicated in the category corresponding to their gender identification, not the gender of the role they are playing. *(For example, a female-identifying student recognized for a performance in the role of Tevye in FIDDLER ON THE ROOF will be nominated in the Best Actress in a Leading Role category).*

Non-Binary and Gender-Fluid Performers

For the purposes of the CAPA Marquee Awards and the Jimmy Awards®, students identifying as non-binary or gender-fluid may choose to either select the category in which they wish to be adjudicated (regardless of the gender of the role) OR they may be adjudicated based on the gender of the role they played.

Assessment

Teachers and students may be asked to complete printed or electronic surveys following certain program activities. CAPA may also request letters of support and testimonials. Surveys will evaluate participants' experiences and aid in the development of future program activities.

Primary and Secondary Contact

Each school must identify a primary contact person on the online application form. The primary contact should have regular access to phone and email as all major correspondence regarding the program will be directed to this person. In addition, a secondary contact person must also be identified on the online registration form. This person must be an employee of the school and can be a teacher, administrator, support staff, etc. The secondary contact person may not be a parent or a student.

Time Commitment

We know that many hours of hard work go into preparing a high school musical theatre production. During the school year, we will do our best to limit the additional time commitment from teachers. However, due to the yearlong nature of the program, communication throughout the year is necessary. To ensure the program runs smoothly, it is important you submit requested information to CAPA staff within the allotted time. It is also critical that you communicate information from CAPA staff to students (and parents, when applicable) about master classes, workshops, auditions, and the showcase.

Publicity and Social Media

One of the goals of the CAPA Marquee Awards is to enhance visibility of participating high school musical theatre productions and drama programs. CAPA may post production photos and show information from participating high school musicals on the CAPA and CAPA Marquee Awards websites and social media accounts. CAPA may also share show information with local media personnel.

We want to help promote your show! Please submit your electronic posters, marketing materials, and ticketing information as soon as these items are available. And don't forget to tag us with your photos on social media using @MarqueeAwards and #MarqueeAwards.

All participating high schools are **required** to feature the 2024-2025 CAPA Marquee Awards **Participation Statement** and logo as a part of their printed or digital program books. Inclusion of this information serves as the school's endorsement of the program. A copy of the CAPA Marquee Awards **Participation Statement** is included on page 17. A word version of this document is also available.

CAPA also encourages high schools to announce their participation and encourage ticket sales for the 2025 CAPA Marquee Awards Showcase in school newspapers, school/department websites, social media sites, and newsletters.

Join the CAPA Marquee Awards Community!

Follow our **Instagram** at <https://www.instagram.com/marqueeawards/>.

Follow our **TikTok** @CAPAColumbus

Like and follow us on **Facebook** at <https://www.facebook.com/capamarqueeawards/>.

Adjudication

CAPA has secured a team of performing arts professionals with backgrounds in music, theatre, dance, design, and related fields to serve as adjudicators for the CAPA Marquee Awards Program. This group will be required to attend a training session, as well as commit to being impartial and objective to each production.

Evaluation Process

Three members of the adjudication panel will attend each production and will award points based on a set rubric. Adjudicators are responsible for evaluating how well each high school musical theatre production is meeting or exceeding its potential. The purpose of the evaluation process is to provide each school with educational feedback in the hopes of commending the notable achievements of each production and offering solutions to the aspects where productions could improve. Each production is evaluated against itself for consideration, rather than against all other school productions, charging schools to create the best possible work in their unique circumstance and environment.

Adjudicator Tickets

CAPA will contact schools to confirm which performances the three adjudicators will attend. Once your adjudication dates are confirmed, you are required to reserve two (2) complimentary tickets for *each* adjudicator and 2 complimentary tickets for CAPA for a total of 8 complimentary tickets. All pairs of tickets should be held under the name “CAPA Marquee Awards.”

Please note: The three adjudicators assigned to your production may or may not attend the same performance.

Feedback

Adjudicators will provide written feedback on performances by students in lead, supporting, and ensemble roles, as well as student orchestra, dance execution, technical execution, direction, and the overall production. Feedback is designed to function as an educational tool, not strictly a review or critique. CAPA will email adjudicator feedback to the primary contact teacher after award nominations are announced.

Confidentiality

Feedback and scoring will be submitted through a secure online form. Adjudicators will not provide oral critiques following the performance, nor should schools expect to receive scores verbally. *Adjudicators must not discuss their opinions, evaluations, scores, or feedback with anyone, in any format.* This includes faculty, staff or students from participating high schools, other adjudicators, colleagues, reviewers, social media networks, etc. Please do not contact adjudicators with questions. All inquiries should be directed to marqueeawards@capa.com.

Scoring

Using a scoring rubric, adjudicators will rate performances and the overall production to designate awards for artistic excellence in each award category. Adjudicators will use a scoring rubric to rank how well the evaluation criteria are executed.

Evaluation Criteria

Adjudicators will evaluate students and school productions on the execution of various performance and production elements including:

Acting

- **Believability:** relationship with other characters; motivation; consistency; commitment to role
- **Voice & Diction:** projection; articulation; dialect execution (if applicable)

- **Interpretation:** presence of active objectives/goals; strong and appropriate vocal and physical choices; character development

Singing

- **Accuracy:** pitch; rhythm; intonation
- **Tone:** quality; resonance
- **Diction:** articulation; vowel shapes; appropriate use of consonants
- **Technique:** breath support; posture; placement; phrasing

Movement & Dancing

- **Choreography:** footwork; body position; energy; precision; rhythm/tempo
- **Characterization:** artistic expression within choreography; intention; facial expressions; gestures
- **Execution:** preparedness; natural integration of blocking; motivation of movement

Stage Presence

- **Energy:** control over nerves; focused energy; ability to be seen and heard
- **Adaptability:** the ability to “think on feet” and stay in the moment; flexibility to accommodate present circumstances
- **Presence:** fully engaged and present in the world created; strong understanding of role in the greater story

Dance Execution

- **Knowledge of Choreography:** choreography is fully mastered and executed; there is no watching of others and full confidence on display
- **Technical Skills:** no technical errors and misalignments; mastery of the quality of movement and dance style
- **Tempo/Rhythm:** dancers follow the tempo, rhythm, and beat
- **Performance Skills:** dancers are focused and draw the audience in throughout their performance

Orchestra

- **Sound Production:** instruments are in tune within sections and across the orchestra; appropriate and professional tone production and style
- **Balance:** complete balance between orchestra and stage; sections within the orchestra are balanced with each other throughout the production
- **Accuracy and Style:** melodic and rhythmic accuracy
- **Professionalism:** students are dressed appropriately; are fully engaged and focused; demonstrate the ability to adjust to unexpected situations as needed

Technical Execution

- **Transitions:** seamless technical movement from scene to scene
- **Timing:** cues are called and executed masterfully maintaining perfect timing
- **Technical Aspects:** all technical aspects of the show have been given careful consideration and are exceptional
- **Cohesion:** all technical aspects work together seamlessly, and the overall design and execution create an exceptional, technical production

Direction

- **Interpretation:** communication of major ideas, themes, and emotions to the audience
- **Staging/Blocking:** seamless transitions between scenes and musical numbers; incorporation of stage pictures that contribute to and aid in the telling of the story

- **Coordination:** all elements of the production (set, costume, props, lights, performances, etc.) are inter-related, contribute to telling the story, serve the needs of script, and communicate the vision of the director
- **Utilization of Existing Resources:** the ability to turn the challenges of the school's existing space and resources into assets through creativity, ingenuity, and resourcefulness

Overall Production

- **Theatricality:** appropriateness of material for student performers; overall communication of major ideas, themes, and emotions to the audience through successful execution of score and book; the ability to capture the style and period of the piece
- **Cohesion:** all direction, performance, and design elements work together to create a seamless, impactful and entertaining production
- **Execution:** ability to overcome any unexpected obstacles; prepared and audience-ready; a spirit of teamwork is on display with team members who conduct themselves with a professional attitude
- **Utilization of Talent:** executed with enthusiasm, talent, and originality; demonstrates the diverse talents of the student population

Award Categories

The CAPA Marquee Awards program gives participating schools and students the opportunity to win awards for artistic excellence in several categories. The awards categories for the 2024-2025 season include:

Adjudicated Awards

- Best Musical Production
- Best Actor in a Leading Role
- Best Actress in a Leading Role
- Best Actor in a Supporting Role
- Best Actress in a Supporting Role
- Best Direction
- Outstanding Ensemble
- Outstanding Dance Execution
- Outstanding Student Orchestra
- Outstanding Technical Execution

Teacher-nominated Awards

- Backstage Excellence Award

Student-submitted Awards

- Outstanding Student Designer
- National Student Reporter

Nominees in all award categories will receive a nomination certificate. Winners in all award categories will receive two CAPA Marquee Awards trophies (1 for individual winner/theatre program and 1 for the school). All nominees and winners will receive special recognition at the Awards Showcase.

Category Eligibility

Best Musical Production

Five high school musical theatre productions will be recognized as nominees in this award category. The five nominees and one winner will be determined by adjudicator scores. High schools receiving nominations for

Best Musical Production will be invited to perform a number from their nominated musical at the Awards Showcase.

Best Performer in a Leading Role

To be eligible to participate in The Jimmy Awards®, winners must have played a NHSMTA®-recognized leading role in their school's production. For this reason, only students playing a NHSMTA®-recognized leading role in their high school's production will be eligible for the CAPA Marquee Awards' Best Actor and/or Best Actress in a Leading Role.

Due to the nature of the award, the Best Performer in a Leading Role nominees and winner will be determined by both a *production* and *audition score*. Eligible students receive a *production score* from the adjudicators that attend their school productions. The adjudicated score will count as 65% of the total score.

Based on school production scores, we will announce our 30 semifinalists on **Monday, April 7**.

Semifinalists will be invited to attend a panel audition on **Saturday, April 12** from **10am-3pm** at the Ohio Theatre. The panel audition will consist of a song and dance audition. The scores from the *panel audition* will count as 35% of the total score and will be combined with semifinalists' production scores to determine our finalists and winners.

The ten finalists (5 actors and 5 actresses) receiving nominations for Best Actor and Best Actress in a Leading Role will be announced on **Monday, April 14** at **3pm** and will be invited to perform a solo from their nominated role at the Awards Showcase as part of the Best Actor and Best Actress numbers.

Please note: Only registered high school students will be eligible to receive this award.

Best Performer in a Supporting Role

For purposes of this awards program, a supporting role will be classified as *a role below that of a leading role and above that of a bit or ensemble part. A performer in a supporting role must have both solo lines of dialogue and a musical solo during the musical production.* CAPA will create and provide a list of eligible roles for this category and each school will have the option of nominating up to six total performers for Best Performer in a Supporting Role.

Ten student performers (5 actors and 5 actresses) will be recognized as nominees in this award category. Nominees and winners will be determined by adjudicator scores.

Please note: Only registered high school students will be eligible to receive this award.

Best Direction

Five directors will be recognized as nominees in this award category. The nominees and winners will be determined by adjudicator scores.

Outstanding Ensemble

Five ensembles will be recognized as nominees in this award category. The nominees and winners will be determined by adjudicator scores.

Please note: At least 80% of the total ensemble must be high school students to be eligible for Outstanding Ensemble. No more than 20% of the total ensemble may consist of non-high school students.

Outstanding Dance Execution

Five high school musical theatre productions will be recognized as nominees in this award category. The nominees and winners will be determined by adjudicator scores.

Please note: At least 80% of the total ensemble must be high school students to be eligible for an Outstanding Dance Execution. No more than 20% of the total ensemble may consist of non-high school students.

Outstanding Student Orchestra

Five student orchestras will be recognized as nominees in this award category. The nominees and winners will be determined by adjudicator scores.

Please note: At least 60% of the total orchestra must be high school students to be eligible for Outstanding Student Orchestra. No more than 40% of the total orchestra may be adults and/or professionals. If the conductor plays with the orchestra, she/he is counted as an adult and/or professional musician, unless the conductor is a registered high school student.

Outstanding Technical Execution

Five productions will be recognized as nominees in this award category. The nominees and winner will be determined by adjudicator scores. If the school has a student stage manager, that student will also be individually recognized.

Please note: At least 80% of the total technical run crew must be high school students to be eligible for Outstanding Technical Execution. No more than 20% of the total technical run crew may consist of non-high school students.

Backstage Excellence Award

Five backstage crews or group of students demonstrating excellence behind-the-scenes will be recognized as nominees in this award category. Teachers are responsible for nominating students for this award. Guidelines for nominating students for the Backstage Excellence Award are available on page 18. An adjudication panel will select the final nominees and winners in this category.

Outstanding Student Designer

Five students demonstrating excellence in costume, hair & makeup, lighting, scenic, sound, and props design will be recognized as nominees in this award category. Students are responsible for applying for this award. The guidelines and application instructions for Outstanding Student Designer are available on page 19. An adjudication panel will select the final nominees and winners in this category.

National Student Reporter

The National High School Musical Theatre Awards® is seeking two Student Reporters from around the country to travel to New York to cover the 2025 Jimmy Awards on social media on both the official Jimmy Awards channels and the student reporters' personal channels. Up to two outstanding high school student(s) participating CAPA Marquee Awards schools will be nominated to represent central Ohio in the national competition. The guidelines and application instructions are available on page 20. An adjudication panel will select the winner(s) in this category.

Award Notification

On Monday, April 7, Best Performer in a Leading Role semifinalists will be notified.

At 3 pm on Thursday, April 10, CAPA will announce the nominees for each award on our website.

At 3pm on Monday, April 14, CAPA will announce the Best Performer in a Leading Role finalists.

Awards Showcase

On **Friday, May 9 at 7:30 pm**, the CAPA Marquee Awards will present a Tony Awards®-inspired showcase at the Ohio Theatre honoring schools, students, and directors for artistic excellence in high school theatre. This event will be a tribute to the enthusiasm, dedication, and accomplishments of central Ohio's vibrant high school theatre programs. Participants will have the opportunity to receive awards and perform on the Ohio Theatre stage as a part of the evening's program. Students, faculty, administrators, staff, and parents from participating high schools are encouraged to promote and attend the awards showcase.

Performance Opportunities

The Awards Showcase gives students from all participating high schools the chance to perform at a professional venue and work with a team of theatre and music professionals. It will also give one technical student from each school a chance to work backstage alongside our professional stagehands at the Ohio Theatre.

Throughout the course of the evening, audiences will experience the following performances:

Opening & Closing Number

Each participating school is required to select two student representatives to perform in the opening and closing numbers of the 2025 CAPA Marquee Awards. Student representatives should be ones without scheduling conflicts during mandatory rehearsals (see 'CAPA Marquee Awards Rehearsals'). One student should sing soprano/alto and one should sing tenor/baritone/bass.

Additionally, semifinalists for Best Performer in a Leading Role will be invited to perform in the opening/closing numbers. The 10 finalists for Best Performer in a Leading Role will be required to perform in the opening and closing numbers.

Best Musical Production Nominees:

Each of the five high schools receiving nominations for Best Musical Production will be invited to perform one production number from their show during the 2025 Marquee Awards.

Song Selection & Submissions: After the nominations are announced, the directors from each nominated school must submit the three ranked production numbers they wish to perform along with the full conductor score, libretto, and individual instrument books by **7 pm on Monday, April 14, 2025**. Your musical submission should include all the notations, cuts, and markings used in the school's production.

Final song selection and arrangement will be determined by the CAPA Marquee Awards creative team. Once the number is selected, the director must submit a cast list for the program and a video showing the full production number—including any/all dialogue, vocals, and blocking by **7 pm on Wednesday, April 23**. The production video will help our creative team prepare important technical elements, so it is imperative these are accurate and complete.

Best Performer in a Leading Role Nominees:

The five Best Performer in a Leading Role nominees will perform an excerpt of a song from their leading role during the Best Performer in a Leading Role numbers at the 2025 CAPA Marquee Awards. Students will be responsible for submitting their song requests at the Panel Audition on Saturday, April 12. **Final song selection and arrangement will be determined by the CAPA Marquee Awards creative team.**

After the nominations are announced, the directors from each nominated student’s school must submit the full conductor score, libretto, and individual instrument books for the solo song by 7 pm on Tuesday, April 15, 2025.

Song Selection & Submissions: Final song selection and arrangement will be determined by the CAPA Marquee Awards creative team.

2025 CAPA Marquee Awards Showcase Rehearsals

Sunday, April 27, 2025	Awards Showcase Rehearsals (BA/BAs only), Ohio Theatre, 2-7pm
Mon, April 28-Friday, May 2, 2025	Awards Showcase Rehearsals, (Ensemble & BA/BAs), Ohio Theatre, 4-9 pm
Sat., May 3-Mon., May 5, 2025	NO REHEARSALS
Tuesday, May 6, 2025	Awards Showcase Tech Rehearsal (Ensemble & BA/BAs), Ohio Theatre, 4-10 pm
Wednesday, May 7, 2025	Best Musical Production Tech Rehearsals, Ohio Theatre, 4-10pm
Thursday, May 8, 2025	Awards Showcase Dress Rehearsal (ALL Performers), Ohio Theatre, 4:30-10:30 pm
Friday, May 9, 2025	Awards Showcase @ Ohio Theatre, 7:30 p.m.
TBD	Best Actor/Actress in a Leading Role Jimmy Filming, Ohio Theatre, TBD
TBD	Jimmy Awards Experience for BA/BA in Leading Role Winners
TBD	The 2025 Jimmy Awards®, 7:30pm, Minskoff Theatre, New York City

Attendance

Attendance at all required rehearsals is mandatory for participation in the 2025 CAPA Marquee Awards Showcase to maintain a high level of artistic and production quality in such a short period of time. In the rare event of extraordinary circumstances, the CAPA Marquee Awards reserves the right to waive or modify this requirement. However, the focus of the rule is not on the reason why a student may miss a rehearsal, but on the impact that any cast member missing a rehearsal may have on the group as a whole.

Showcase Costumes/Attire

The Awards Showcase is a red-carpet event and celebratory attire is encouraged!

All students performing in the Opening/Closing Numbers will be required to wear the following:

MALE-IDENTIFYING PERFORMERS: Black pants (no jeans), a solid, colorful shirt (no black or white), black shoes. Tie optional.

FOOTWEAR FOR MALE-IDENTIFYING PERFORMERS: Black tennis shoes, black or nude character, jazz, or dress shoes with a low heel (2 inches or less). All footwear must be closed-heeled and closed-toed and appropriate to dance in.

FEMALE-IDENTIFYING PERFORMERS: Black pants (no jeans) or black skirt and a solid, colorful top (no black or white) OR a solid-colored dress or jumper (black is permitted if wearing a dress or jumper). If a skirt or dress is worn, nude or black tights must be worn. Women should wear black or nude-colored shoes.

FOOTWEAR FOR FEMALE-IDENTIFYING PERFORMERS: Black tennis shoes, black or nude character, jazz, or dress shoes with a low heel (2 inches or less). All footwear must be closed-heeled and closed-toed and appropriate to dance in.

NON-BINARY/GENDER-FLUID PERFORMERS: Select from any of the above attire and footwear options.

Students performing as part of the Best Musical Production numbers will wear costumes decided on by their productions' directors. Some things for directors to consider when choosing what students will wear for Best Musical Production Number:

- Please keep in mind the purpose of the showcase is to *celebrate* your production and not recreate it. You are certainly welcome to wear production costumes, but a school performing a number that showcases the students and their talents in a simple and honest way can be just as impactful and effective. So, dressing in all white, all black, all colorful—or using a base outfit and incorporating some costume pieces would work well. You are also certainly welcome to use production t-shirts and pants/jeans, if you don't want to wear any costumes.
- Limited pieces and small handheld props will be allowed.
- Your rehearsal time on stage during the technical and spacing rehearsal will be very limited so again, the simpler the better.

Students performing in the Best Performer in a Leading Role Numbers should plan on wearing either red-carpet attire or their character costume.

National High School Musical Theatre Awards®/The Jimmy Awards®

The CAPA Marquee Awards is proud to participate in the National High School Musical Theatre Awards® (NHSMTA®). Each year, two outstanding student performers (one male role and one female role) will be nominated to represent the CAPA Marquee Awards at Nationals in New York City. There is no financial obligation for nominees. All expenses will be paid for by Columbus Association for the Performing Arts. The 2025 Jimmy Award® nominees will be announced live at the CAPA Marquee Awards Showcase on Friday, May 9, 2025.

About The Jimmy Awards® /The National High School Musical Theatre Awards® (NHSMTA®)

The Jimmy Awards®/The National High School Musical Theatre Awards® (NHSMTA®) program impacts approximately 130,000 students who participate in 51 regional high school musical theatre competitions sponsored by presenters of touring Broadway productions throughout the United States. Named for Broadway impresario James M. Nederlander, the program has been the catalyst for more than \$6,000,000 in educational scholarships since its launch in 2009. Presented by The Broadway League Foundation, Inc., the NHSMTA invites two nominees from each local regional ceremony to New York City for a rigorous theatre intensive that includes coaching sessions, training, and rehearsals led by some of Broadway's most accomplished professionals.

Visit www.jimmyawards.com to check out photos and videos of the Jimmy Awards® and to learn more!

Learning Opportunities

All participating high schools will have the opportunity to participate in theatre education activities throughout the year. **Education activities include:**

- Master classes and workshops in musical theatre, dance, voice, music, acting, and technical theatre, led by Broadway touring artists and other industry professionals;
- Professional development workshops for theatre educators. Topics may include sound, lighting, set, and costume design, directing, choreography, coaching, and community engagement.
- Master Class and Workshop Signups: For in-person master classes and workshops each school will receive a designated number of slots (quantity for each opportunity will vary) which will

be held for 48 hours. After 48 hours, those slots will be opened to any high school student who wishes to use them.

- The Dig Deeper video tutorial series, 14 episodes are archived and available by visiting <https://www.capamarqueeawards.com/dig-deeper-series/>
- CAPA’s Careers in the Arts Series, 10 episodes are archived and available by visiting <https://www.capa.com/education/careers-in-the-arts>
- Discounted ticket offers for select Broadway in Columbus touring shows, when available;
- Educational tours of theatres operated by CAPA.
- We also encourage you to take part in our other CAPA Education opportunities including our Passport to Learning series, ARISE, APPLAUSE, Broadway in the Classroom, and more. To learn more about additional CAPA education programs, [please click here.](#)

Contact Information

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 Amy Handra
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CAPA Mailing Address:
 Columbus Association for the Performing Arts
 Attn: CAPA Marquee Awards
 55 E. State Street
 Columbus, OH 43215

2024-2025 Important Program Dates

Tues., August 13, 2024	School Applications Open at NOON
Tues., August 20, 2024	School Applications Close at NOON
Tues., August 27, 2024	Schools Notified
Thurs., September 12, 2024	*Broadway Master Class (MJ THE MUSICAL), 4-5:30 pm, Room 1
Tues., September 17, 2024	Returning Adjudicator Meeting, 6:30-8 pm, Zoom
Thurs., September 19, 2024	Mandatory School Meeting, 5:30-8 pm, Ohio Theatre, Room 1
Tues., September 24, 2024	New Adjudicator Training, 6-9:30 pm, Ohio Theatre, 6 th Floor Boardroom
Friday, September 27, 2024	School Registration Payment Due
Thursday, October 10, 2024	*Broadway Master Class (THE BOOK OF MORMON), 4-5:30 pm, Room 1
Thurs., October 10, 2024	Adjudication Period Begins
Thurs., October 10, 2024	Applications open at NOON for: <ul style="list-style-type: none"> • Backstage Excellence • Outstanding Student Designer • National Student Reporter
Wednesday, October 16, 2024	24-25 CMA Convening (1 of 3), 4-5pm, Zoom
Thursday, December 5, 2024	*Broadway Master Class (HOW THE GRINCH STOLE CHRISTMAS), 4-5:30 pm, Ohio Theatre, Room 1
Friday, December 13, 2024	Required School Photos Due (Fall Shows)
Friday, January 10, 2025	School Showcase Ticket Reservation Form Due
Wednesday, January 15, 2025	24-25 CMA Convening (2 of 3), 4-5pm, Zoom
Thursday, January 16, 2025	*Broadway Master Class (PETER PAN), 4-5:30 pm, Ohio Theatre, Room 4
Sunday, January 26, 2025	Best Actor/Actress Panel Audition Prep Session, Zoom, 3:30-5:30pm
Tuesday, February 4, 2025	National Student Reporter Info Session, Zoom, 4-5pm
Thursday, February 20, 2025	*Broadway Master Class (& JULIET), 4-5:30 pm, Ohio Theatre, Room 1
Wednesday, March 4, 2025	Outstanding Student Designer Info Session, Zoom, 4-5pm
Wednesday, March 12, 2025	24-25 CMA Convening (3 of 3), 4-5pm, Zoom
Friday, March 14, 2025	Required School Photos Due (Winter Shows)
Friday, March 14, 2025	School Showcase Ticket Payment Due
Thurs., March 27, 2025	*Broadway Master Class (FUNNY GIRL), 4-5:30 pm, Ohio Theatre, Room 1
Wednesday, April 2, 2025	Applications close at NOON for: <ul style="list-style-type: none"> • Backstage Excellence

	<ul style="list-style-type: none"> Outstanding Student Designer National Student Reporter
Saturday, April 5, 2025	Adjudication Period Ends
Monday, April 7, 2025	Best Performer in a Leading Role Semi-Finalists Notified
Thursday, April 10, 2025	Nominations Announced at 3pm on capamarqueeawards.com
Friday, April 18, 2025	Required School Photos Due Spring Shows (Group photo due by April 11)
Saturday, April 12, 2025	Best Performer in a Leading Role Finalist Panel Audition, 10am-3pm, Ohio Theatre, Room 1 & 3
Monday, April 14, 2025	Best Performer in a Leading Role Finalist Announced, 3pm Due by 7 pm from ALL Schools with a nomination for Best Musical: <ul style="list-style-type: none"> Top 3 Best Musical Number Selections Music (To be emailed or dropped off to 55 E. State Street)
Tuesday, April 15, 2025	Due by 7 pm from Schools with a FINALIST for Best Performer in a Leading Role: <ul style="list-style-type: none"> Music (To be emailed or dropped off to 55 E. State Street)
Wednesday, April 16, 2025	Due by 7 pm from ALL Schools: <ul style="list-style-type: none"> 2 Student Ensemble Performers (1 soprano/alto & 1 tenor/baritone/bass) Student Technical Team Nominee Best Performer in a Leading Role: Semi-finalist and Finalist (if applicable)
Friday, April 18, 2025	Due by 7 pm from Schools: <ul style="list-style-type: none"> Group Award Representative Form Due (if applicable) Individual Nominee Form Due (if applicable)
Monday, April 21, 2025	Due by 7 pm from schools with a nomination for Best Musical: <ul style="list-style-type: none"> Video of Selected Number Cast List of Best Musical Number Performers
Sunday, April 27, 2025	Awards Showcase Rehearsals (BA/BAs only), Ohio Theatre, 2-7pm
Mon, April 28-Friday, May 2, 2025	Awards Showcase Rehearsals, (Ensemble & BA/BAs), Ohio Theatre, 4-9 pm
Sat., May 3-Mon., May 5, 2025	NO REHEARSALS
Tuesday, May 6, 2025	Awards Showcase Tech Rehearsal (Ensemble & BA/BAs), Ohio Theatre, 4-10 pm
Wednesday, May 7, 2025	Best Musical Production Tech Rehearsals, Ohio Theatre, 4-10pm
Thursday, May 8, 2025	Awards Showcase Dress Rehearsal (ALL Performers), Ohio Theatre, 4:30-10:30 pm
Friday, May 9, 2025	Awards Showcase @ Ohio Theatre, 7:30 p.m.
TBD	Jimmy Nominee Filming, Ohio Theatre, TBD
TBD	Jimmy Awards Experience for Jimmy Nominees
TBD	The 2025 Jimmy Awards®, 7:30pm, Minskoff Theatre, New York City

*Broadway master classes are not yet confirmed and are subject to change.

Program Convening Sessions

All participating schools will have the opportunity to attend virtual CMA Program Convening sessions throughout the season. In these one-hour sessions we will cover programmatic updates, upcoming events, and provide an opportunity for directors to ask questions. These sessions are not required, but **STRONGLY** encouraged. We have provided the zoom links for each session below.

Wednesday, October 16, 2024	Convening 1, 4-5pm, Zoom https://zoom.us/j/98285654770?pwd=5vJovfPM9j7NaQtwZAqVpcLS9TAS4x
Wednesday, January 15, 2025	Convening 2, 4-5pm, Zoom https://zoom.us/j/91451163526?pwd=vjta0vRudo4gkugZDQr6L3wUUSVlzS.1
Wednesday, March 19, 2025	Convening 3, 4-5pm, Zoom https://zoom.us/j/93463753879?pwd=j6ZbXnnlzLWXGEu84FTNIOF9IfRDTh.1

Forms & Documents

Participation Statement

All participating high schools are required to feature the 2024-2025 CAPA Marquee Awards **Participation Statement** and logo as a part of their printed or virtual program books. Inclusion of this information serves as the school's endorsement of the program. A copy of the CAPA Marquee Awards participation statement is included on **page 17**. This document will also be available for download on the school portal.

Production Information Form

Each school will need to fill out and submit a **Production Information Form** no later than three weeks prior to their show. Completed forms should be submitted via the school portal. The **Production Information Form** asks schools to provide cast lists, show dates, times and other information needed by adjudicators to evaluate productions. The form also gives schools the option of sharing supplementary information on their productions, including: the resources available to the school or theatre department, the rationale behind artistic choices, etc. ([To view form, click here.](#))

Media Release Form

Columbus Association for the Performing Arts must have a completed **Media Release Form** on file for ALL students participating in any 2024-2025 CAPA Marquee Awards activities including master classes, workshops, auditions, awards showcase rehearsals, awards showcase performances, and other program events. Forms may be completed and submitted on the student page of our website. *Please note: Students under the age of 18 are required to obtain the signature of a parent/legal guardian to complete the form.* ([To view form, click here.](#))

Emergency Medical Form & Release Form

Columbus Association for the Performing Arts must have a completed **Emergency Medical & Release Form** on file for ALL students participating in any in-person 2024-2025 CAPA Marquee Awards activities, including master classes, workshops, auditions, awards showcase rehearsals, awards showcase performances, and other program events. Forms may be completed and submitted on the student page of our website. *Please note: Students under the age of 18 are required to obtain the signature of a parent/legal guardian to complete the form.* ([To view form, click here.](#))

Award Guidelines & Instructions: Guidelines and instructions for application-based and nomination-based awards are provided on pages 18-20 of this handbook.

[2024-2025 Participation Statement]



[Insert School Name] is proud to participate in the CAPA Marquee Awards presented by American Electric Power Foundation and produced by the Columbus Association for the Performing Arts! Culminating in a Tony Awards® inspired showcase, the program celebrates and supports musical theatre education in central Ohio high schools. Yearlong learning opportunities include free touring Broadway master classes, workshops with local and regional artists, production feedback from performing arts professionals, discounted tickets to touring Broadway shows when available, performance experiences, and more.

Join us Friday, May 9 at 7:30 p.m. for the 2025 CAPA Marquee Awards Showcase at the Ohio Theatre! Tickets go on sale in the spring. Visit www.capamarqueeawards.com to learn more! Follow us on Instagram at @MarqueeAwards and TikTok at @CAPAColumbus and like us on Facebook at www.facebook.com/capacolumbus.

2024-2025 Nomination Guidelines Backstage Excellence Award



The **Backstage Excellence Award** honors a group of students for demonstrating teamwork, professionalism, and a commitment to excellence behind-the-scenes. Student run crews, costume crews, set construction crews, stagehands or any group of students who have dedicated time in a backstage capacity in one of the CAPA Marquee Awards-adjudicated musicals are eligible.

Teachers are responsible for nominating students for the Backstage Excellence Award and may only nominate one group of students for this award. Students should be nominated for contributing to their school's participating 2024-2025 CAPA Marquee Awards Program musical. Nominations will be reviewed by a panel of local theatre professionals who will select winners to be honored at the CAPA Marquee Awards Showcase on Friday, May 9, 2025.

Teachers will be able to submit nominations starting on **Thursday, October 10, 2024**. The deadline for nominations is **NOON on Wednesday, April 2, 2025**.

How to Nominate Students:

Teachers should submit nominations through the online nomination form. To access the form [please click here](#).

The following support materials should be submitted as a part of the online nomination form:

- **Letter of Recommendation:** Discuss why you have nominated this student group for the Backstage Excellence Award and their contributions to the production.
- **Work Samples:** Please provide work samples that showcase the work completed by the nominated student group. You may submit up to 15 work samples. Work samples may include, but are not limited to, production photos, rehearsal reports, crew/shift lists, photo documentation of set or costume construction process, etc.

How to Submit Support Materials:

All support materials must be submitted as a part of the online nomination form.

Questions? Contact us at marqueeawards@capa.com.

2024-2025 Application Guidelines Outstanding Student Designer



The award for **Outstanding Student Designer** honors a student who demonstrates artistry, skill, and a commitment to excellence in costume, hair and makeup, scenic, sound, lighting, or props design in one of the CAPA Marquee Awards-adjudicated musicals. Nominees and winners will be determined through an application process. *Design work for a production not adjudicated by the CAPA Marquee Awards is ineligible.*

Students may only submit one application for this award, but the design application may include multiple design areas. The design must be from a CAPA Marquee-adjudicated production from the 2024-2025 school year. Applications will be reviewed by a panel of local theatre professionals who will select winners to be honored at the CAPA Marquee Awards Showcase on **Friday, May 9, 2025** at the Ohio Theatre.

Students who are selected as final nominees for this award will receive two complimentary tickets to the Awards Showcase. Students will be able to submit applications starting **Thursday, October 10, 2024**. The deadline for applications is **NOON on Wednesday, April 2, 2025**.

How to Apply

Students should submit applications through the online application. To access the application, [please click here](#).

The following support materials should be submitted as a part of the online application form:

- **Essay:** Describe the costume design, hair and makeup design, scenic design, sound design, lighting design, or props design you have submitted for this award. Discuss your vision for the design and your design process.
- **Work Samples:** Provide work samples that showcase your design. You may submit up to 15 work samples. Work samples may include, but are not limited to, sketches, renderings, models, light plots, sound effects, magic sheets, ground plans, production photos, photos of finished pieces, drafting, research images, sample materials, fabric/color swatches, etc.
- **Resume (Optional):** List your experience in costumes, hair & makeup, scenic, lighting, sound, or props design, experience on run crew, involvement in other theatre activities, relevant courses/training, honors and awards, etc.

How to Submit Support Materials:

All support materials *must* be submitted via our website as part of your application.

Questions? Contact us at marqueeawards@capa.com.

2024-2025 Application Guidelines National Student Reporter



The National High School Musical Theatre Awards® is seeking two Student Reporters from around the country to travel to New York to cover the 2025 Jimmy Awards® on social media on both the official Jimmy Awards® channels and the student reporters' personal channels. Up to two outstanding high school students at a participating CAPA Marquee Awards school will be nominated to compete to represent central Ohio in the national competition in late June 2025.

The CAPA Marquee Awards nominee must be available at **4 pm on Friday, May 9, 2025**, to attend the CAPA Marquee Awards Showcase at the Ohio Theatre where they will cover the CAPA Marquee Awards on social media and conduct interviews on the red carpet. The nominee should also be available to attend the dress rehearsal on **Thursday, May 8, 2025 from 4:30-10:30 pm**. Two complimentary tickets and reserved seating at the Awards Showcase will be provided. Visit <https://www.jimmyawards.com/participation/student-reporter-search/> for more information on the national program.

The deadline for application is **NOON on Wednesday, April 2, 2025**. The CAPA Marquee Awards may only submit one application to the Jimmy Awards® for consideration, so a CAPA adjudication panel will review applicants and will notify each of their status by mid-April.

How to Apply

Students should submit applications through the online application. To access the application, [please click here](#).

Applicants should create a video up to 60 seconds in length showing or describing how they would uniquely cover The Jimmy Awards on social media, focusing on promoting the live stream of the Jimmy Awards ceremony. The video should include at least one unedited segment of at least 20 seconds in length with the applicant speaking directly to camera. The videos must not include any performance footage; the content of the videos is otherwise up to the applicant. Any pre-recorded music used must be royalty-free.

We want to see your personality shine in this video! Show us how you would use your unique perspective to build interest in and awareness of the Jimmy Awards. This is an opportunity to showcase your skills in event coverage, visual storytelling, video editing, and social media.

The following support materials should be submitted as a part of the online application form:

- Provide a link to your video on an online platform like Dropbox, YouTube, Vimeo, Instagram, TikTok, Facebook etc. below. Please make sure your materials are not password protected, all links are working, and that marqueeawards@capa.com is added as an authorized user/viewer.

REQUIRED MATERIALS TO SUBMIT



Item #	Item to Submit	Due Date	Where/how to submit?
1	Production Information Form	2 Weeks Before Your Production Opens	To view form, click here.
2	Emergency Medical and Release Form (For students only)	Required for Workshops, Master Classes, Panel Audition, and Showcase	To view form, click here.
3	Media Release Form (For students only)	Required for Workshops, Master Classes, Panel Audition, and Showcase	To view form, click here.
4	Outstanding Student Designer (For students only)	By NOON on Wednesday, April 2, 2025	To view form, click here.
5	National Student Reporter (For students only)	By NOON on Wednesday, April 2, 2025	To view form, click here.
6	Backstage Excellence	By NOON on Wednesday, April 2, 2025	To view form, click here.
7	Production Photos (Due date determined by the last day of your production. See page 3 for more details.)	Friday, Dec. 11, 2025 (Fall shows) Friday, March 14, 2025 (Winter shows) Friday, April 18, 2025 (Spring shows) Must receive group photo by Apr. 11 for inclusion in the showcase program.	To submit photos, click here.
8	Top 3 Best Musical Number Selections and Music (if applicable)	By 7pm on Monday, April 14, 2025 (Schools with a nomination for best musical)	To view/submit form, click here. AND drop off at Ohio Theatre (55 E. State St.) or Upload PDF to Dropbox
9	Music for Best Performer in a Leading Role nominees (if applicable)	By 7pm on Tuesday, April 15, 2025 (Schools with a nomination for best musical)	Drop off at Ohio Theatre (55 E. State St.) or Upload PDF to Dropbox
10	Showcase Participation Form- ALL SCHOOLS	Wednesday, April 16, 2025	To view form, click here.
11	Group Award Representative (if applicable)	Friday, April 18, 2025	To view form, click here.
12	Individual Nominee Forms (if applicable)	Friday, April 18, 2025	To view form, click here.
13	Best Musical Production Number Performers (if applicable)	Monday, April 21, 2025	To view form, click here.
14	Video of Selected Best Musical Number (if applicable)	Monday, April 20, 2025 (Schools with a nomination for best musical)	To submit video, click here.

CAPA Marquee Awards Adjudication Rubric: Best Musical Production



CRITERIA	POOR <i>Never</i>	FAIR <i>Rarely</i>	PROFICIENT <i>Sometimes</i>	ACCOMPLISHED <i>Often</i>	EXCELLENT <i>Always</i>	MASTERY <i>Exceptionally</i>
Theatricality	<ul style="list-style-type: none"> •Inadequate selection of material for student performers & crew •Understanding of the story and its themes not on display 	<ul style="list-style-type: none"> •Not the ideal selection of material for student performers & crew •Understanding of the story and its themes rarely on display 	<ul style="list-style-type: none"> •Adequate selection of material for student performers & crew • Understanding of the story and its themes sometimes on display 	<ul style="list-style-type: none"> •Good selection of material for student performers & crew • Understanding of the story and its themes often on display 	<ul style="list-style-type: none"> •Great selection of material for student performers & crew • Understanding of the story and its themes always on display • Captures style & period 	<ul style="list-style-type: none"> •Exceptional selection of material for student performers & crew • Understanding of the story and themes always on display •Exceptionally captures style & period
Cohesion	<ul style="list-style-type: none"> • No elements of the production have been taken into consideration 	<ul style="list-style-type: none"> • Only some of the elements of the production have been taken into consideration 	<ul style="list-style-type: none"> • Most of the elements of the production have been taken into consideration and sometimes work well together 	<ul style="list-style-type: none"> • All elements of the production have been taken into consideration and generally work well together 	<ul style="list-style-type: none"> • All elements of the production work together to create an entertaining production 	<ul style="list-style-type: none"> • All elements of the production work together to create a seamless, impactful, and entertaining production
Execution	<ul style="list-style-type: none"> •Show is not prepared and audience-ready •Teamwork is not on display •Unexpected obstacles are never handled well 	<ul style="list-style-type: none"> •Show is not fully prepared and audience-ready •Teamwork is rarely on display •Unexpected obstacles rarely handled well 	<ul style="list-style-type: none"> •Show is mostly prepared and audience-ready •Teamwork is sometimes on display •Unexpected obstacles sometimes handled well 	<ul style="list-style-type: none"> •Show is prepared and audience-ready •Teamwork is often on display •Unexpected obstacles often handled well 	<ul style="list-style-type: none"> •Show is fully prepared and audience-ready •Teamwork is always on display •Unexpected obstacles always handled well 	<ul style="list-style-type: none"> •Show is exceptionally well-prepared and audience-ready •Teamwork shines •Unexpected obstacles handled exceptionally well
Utilization of Talent	<ul style="list-style-type: none"> • Enthusiasm and talent of performers & crew not on display 	<ul style="list-style-type: none"> • Enthusiasm and talent of performers & crew rarely on display 	<ul style="list-style-type: none"> • Enthusiasm and talent of performers & crew sometimes on display 	<ul style="list-style-type: none"> •Enthusiasm and talent of performers & crew often on display •Some of students' diverse talents on display 	<ul style="list-style-type: none"> •Executed with a great deal of enthusiasm, talent, and originality from performers & crew •Many of students' diverse talents on display 	<ul style="list-style-type: none"> •Executed with exceptional amounts of enthusiasm, talent, and originality from performers & crew •All students' diverse talents on display

CAPA Marquee Awards Adjudication Rubric: Actor/Actress in a Leading/Supporting Role



CRITERIA	POOR <i>Never</i>	FAIR <i>Rarely</i>	PROFICIENT <i>Sometimes</i>	ACCOMPLISHED <i>Often</i>	EXCELLENT <i>Always</i>	MASTERY <i>Exceptionally</i>
Acting	<ul style="list-style-type: none"> No characterization No demonstration of the character's goals and obstacles 	<ul style="list-style-type: none"> Inconsistent characterization Inconsistent demonstration of the character's goals and obstacles 	<ul style="list-style-type: none"> Basic characterization Basic demonstration of the character's goals and obstacles 	<ul style="list-style-type: none"> Good characterization Good demonstration of the character's goals and obstacles 	<ul style="list-style-type: none"> Excellent characterization Excellent demonstration of the character's goals and obstacles 	<ul style="list-style-type: none"> Masterful characterization Exceptional demonstration of the character's goals and obstacles
Singing	<ul style="list-style-type: none"> No melodic and rhythmic accuracy No vocal technique displayed Clear diction lacking 	<ul style="list-style-type: none"> Rarely has melodic and rhythmic accuracy Rarely displays basic vocal technique Clear diction usually lacking 	<ul style="list-style-type: none"> Basic melodic and rhythmic accuracy Basic vocal technique displayed Sometimes uses clear diction 	<ul style="list-style-type: none"> Melodic and rhythmic accuracy most of the time Good vocal technique with projection, breath support, and tone Often uses clear diction 	<ul style="list-style-type: none"> Melodic and rhythmic accuracy all the time Excellent vocal technique with projection and phrase interpretation Always uses clear diction 	<ul style="list-style-type: none"> Complete melodic and rhythmic accuracy Masterful vocal technique and tone, including nuanced phrase interpretation Masterful diction throughout
Dancing & Movement	<ul style="list-style-type: none"> Moved with hesitation No clear physical character choices made Not able to execute choreography 	<ul style="list-style-type: none"> Usually moved with hesitation Limited physical character choices made Rarely able to execute choreography 	<ul style="list-style-type: none"> Sometimes moved with hesitation Some physical character choices made Sometimes able to execute choreography 	<ul style="list-style-type: none"> Moved with confidence Good physical choices that enhanced character made Good execution of choreography 	<ul style="list-style-type: none"> Moved with precision and animation Excellent physical choices that enhanced the character made Excellent execution of choreography 	<ul style="list-style-type: none"> Movement fully integrated the character traits and choreography Flawless physical choices that enhanced the character always made Flawless execution of choreography
Stage Presence	<ul style="list-style-type: none"> Never able to be seen and heard Never engaged in the world being created Always appeared nervous or distracted 	<ul style="list-style-type: none"> Rarely able to be seen and heard Rarely engaged in the world being created Usually appeared nervous or distracted 	<ul style="list-style-type: none"> Sometimes able to be seen and heard Sometimes engaged in the world being created Sometimes appeared nervous or distracted 	<ul style="list-style-type: none"> Took the stage; could be seen and heard Often engaged in the world being created Minimal evidence of nerves or distraction 	<ul style="list-style-type: none"> Commanded the stage with presence and ease Always engaged in the world being created, showing strong understanding of role's place in the story Always confident 	<ul style="list-style-type: none"> Fully commanded the stage with presence and ease Fully engaged in the world being created, and added depth to the storytelling Exuded confidence and charisma



CAPA Marquee Awards Adjudication Rubric: Best Direction

CRITERIA	POOR <i>Never</i>	FAIR <i>Rarely</i>	PROFICIENT <i>Sometimes</i>	ACCOMPLISHED <i>Often</i>	EXCELLENT <i>Always</i>	MASTERY <i>Exceptionally</i>
Interpretation	<ul style="list-style-type: none"> • Did not understand the story and themes of the musical • No communication of time, period and location 	<ul style="list-style-type: none"> • Displayed a limited understanding of the story and themes of the musical • Limited communication of time, period and location 	<ul style="list-style-type: none"> • Displayed a basic understanding of the story and themes of the musical • Sound communication of time, period and location • Director’s vision sometimes evident 	<ul style="list-style-type: none"> • Displayed a clear understanding of the story and themes of the musical • Good communication of time, period and location • Director’s vision often evident 	<ul style="list-style-type: none"> • Contributed a unique vision that propelled the story and themes forward • Excellent communication of time, period and location • Director’s vision always evident 	<ul style="list-style-type: none"> • Complete understanding of the story and themes evident and guided cast in telling the story in a unique and dynamic way • Masterful communication of time, period and location • Director’s vision always evident and unique
Staging/Blocking	<ul style="list-style-type: none"> • Had major traffic flow issues • Poor staging • Poor transitions between scenes and musical numbers 	<ul style="list-style-type: none"> • Had some traffic flow issues • Fair staging • Fair transitions between scenes and musical numbers 	<ul style="list-style-type: none"> • There were limited traffic flow issues • Adequate staging • Proficient transitions between scenes and musical numbers 	<ul style="list-style-type: none"> • Good traffic flow • Good staging • Good transitions between scenes and musical numbers 	<ul style="list-style-type: none"> • Used excellent staging that aided in telling the story • Excellent transitions between scenes and musical numbers 	<ul style="list-style-type: none"> • Used masterful staging that enhanced the story • Seamless and flawless transitions between scenes and musical numbers
Coordination	<ul style="list-style-type: none"> • None of the elements of the production were taken into consideration 	<ul style="list-style-type: none"> • Some, but not all of elements of the production, were taken into consideration 	<ul style="list-style-type: none"> • All elements of the production were taken into consideration 	<ul style="list-style-type: none"> • All elements of the production were given uniform consideration 	<ul style="list-style-type: none"> • All elements of the production were given uniform consideration and contributed to telling the story 	<ul style="list-style-type: none"> • All elements of the production were inter-related, contributed to telling of the story, and helped to communicate the vision of the director
Utilization of Existing Resources	<ul style="list-style-type: none"> • Mounted an incomplete show 	<ul style="list-style-type: none"> • Mounted a somewhat complete show using the school’s existing space/resources 	<ul style="list-style-type: none"> • Mounted a complete show using the school’s existing space/resources 	<ul style="list-style-type: none"> • Demonstrated some creativity in meeting the challenges of existing space/resources 	<ul style="list-style-type: none"> • Used creativity in design and innovative staging to meet the challenges of existing space/resources 	<ul style="list-style-type: none"> • Turned the challenges of school’s existing space/resources into assets for the production through creative and resourceful staging and ingenuity of design

CAPA Marquee Awards Adjudication Rubric: Outstanding Student Orchestra



CRITERIA	POOR <i>Never</i>	FAIR <i>Rarely</i>	PROFICIENT <i>Sometimes</i>	ACCOMPLISHED <i>Often</i>	EXCELLENT <i>Always</i>	MASTERY <i>Exceptionally</i>
Sound Production	<ul style="list-style-type: none"> • Instruments never played in tune within sections • Instruments never played in tune across the orchestra • Poor tone production & style 	<ul style="list-style-type: none"> • Instruments rarely played in tune within sections • Instruments rarely played in tune across the orchestra • Fair tone production & style 	<ul style="list-style-type: none"> • Instruments generally played in tune within sections • Instruments generally played in tune across the orchestra • Adequate tone production & style 	<ul style="list-style-type: none"> • Instruments mostly played in tune within sections • Instruments mostly played in tune across the orchestra • Good tone production & style 	<ul style="list-style-type: none"> • Instruments consistently played in tune within sections • Instruments consistently played in tune across the orchestra • Excellent tone production and style 	<ul style="list-style-type: none"> • Instruments always played in tune within sections • Instruments always played in tune across the orchestra • Professional-level tone production and masterful style
Balance	<ul style="list-style-type: none"> • Orchestra overpowered and under-supported stage performers • Sections within the orchestra never balanced with each other 	<ul style="list-style-type: none"> • Orchestra rarely overpowered or under-supported stage performers • Sections within the orchestra rarely balanced with each other 	<ul style="list-style-type: none"> • Orchestra generally didn't overpower or under-support stage performers • Sections within the orchestra sometimes balanced 	<ul style="list-style-type: none"> • Orchestra rarely overpowered or under-supported stage performers • Sections within the orchestra mostly balanced 	<ul style="list-style-type: none"> • Orchestra and stage appropriately balanced • Sections within the orchestra consistently balanced with each other 	<ul style="list-style-type: none"> • Complete balance between the orchestra and stage • Sections within the orchestra always balanced throughout the entire production
Accuracy & Style	<ul style="list-style-type: none"> • Basic melodic and rhythmic accuracy not present • Did not demonstrate understanding of appropriate musical style 	<ul style="list-style-type: none"> • Basic melodic and rhythmic accuracy rarely present • Demonstrated poor understanding of appropriate musical style 	<ul style="list-style-type: none"> • Basic melodic and rhythmic accuracy sometimes present • Demonstrated basic understanding of appropriate musical style 	<ul style="list-style-type: none"> • Melodic and rhythmic accuracy often present • Demonstrated good understanding of appropriate musical style 	<ul style="list-style-type: none"> • Melodic and rhythmic accuracy present with few, if any, errors • Demonstrated excellent understanding of musical style 	<ul style="list-style-type: none"> • Complete melodic and rhythmic accuracy • Executed score with professional-level musical style
Professionalism	<ul style="list-style-type: none"> • Students were not dressed appropriately • Poor etiquette demonstrated • Poor focus 	<ul style="list-style-type: none"> • A few students were dressed appropriately • Fair etiquette demonstrated • Fair focus 	<ul style="list-style-type: none"> • Many students were dressed appropriately • Adequate etiquette demonstrated • Adequate focus 	<ul style="list-style-type: none"> • Most students were dressed appropriately • Good etiquette demonstrated • Good focus 	<ul style="list-style-type: none"> • All students were dressed appropriately • Excellent etiquette demonstrated • Excellent focus 	<ul style="list-style-type: none"> • All students were dressed appropriately & professionally • Professional etiquette demonstrated • Exceptional focus

CAPA Marquee Awards Adjudication Rubric: Outstanding Ensemble



CRITERIA	POOR <i>Never</i>	FAIR <i>Rarely</i>	PROFICIENT <i>Sometimes</i>	ACCOMPLISHED <i>Often</i>	EXCELLENT <i>Always</i>	MASTERY <i>Exceptionally</i>
Acting	<ul style="list-style-type: none"> No ensemble members had clear characterization <ul style="list-style-type: none"> Ensemble members never maintained engagement with action on stage 	<ul style="list-style-type: none"> Few ensemble members had clear characterization Ensemble members rarely maintained engagement with action on stage 	<ul style="list-style-type: none"> Some ensemble members had clear characterization Ensemble members sometimes maintained engagement with action on stage 	<ul style="list-style-type: none"> Most ensemble members had clear characterization Ensemble members usually maintained engagement with action on stage 	<ul style="list-style-type: none"> All ensemble members had clear characterization Ensemble members always maintained engagement with action on stage 	<ul style="list-style-type: none"> All ensemble members had clearly developed and compelling characterization Ensemble members were always fully engaged with the action on stage
Singing	<ul style="list-style-type: none"> No melodic and rhythmic accuracy Poor vocal technique Poor diction 	<ul style="list-style-type: none"> Rarely had melodic and rhythmic accuracy Fair vocal technique Fair diction 	<ul style="list-style-type: none"> Basic melodic and rhythmic accuracy Proficient vocal technique Proficient diction 	<ul style="list-style-type: none"> Good melodic and rhythmic accuracy Good vocal technique Good diction 	<ul style="list-style-type: none"> Excellent melodic and rhythmic accuracy Accomplished vocal technique Excellent diction 	<ul style="list-style-type: none"> Masterful melodic and rhythmic accuracy Flawless vocal technique Flawless diction throughout
Dancing & Movement	<ul style="list-style-type: none"> Moved with hesitation No clear physical character choices made Not able to execute choreography 	<ul style="list-style-type: none"> Usually moved with hesitation Limited physical character choices made Rarely able to execute choreography 	<ul style="list-style-type: none"> Sometimes moved with hesitation Some physical character choices made Sometimes able to execute choreography 	<ul style="list-style-type: none"> Moved with confidence Good physical choices that enhanced character made Good execution of choreography 	<ul style="list-style-type: none"> Moved with precision and animation Excellent physical choices made Excellent execution of choreography 	<ul style="list-style-type: none"> Movement fully integrated and flawless Flawless physical choices made Flawless execution of choreography
Teamwork	<ul style="list-style-type: none"> Never listened to each other and reacted accordingly Never demonstrated effective group dynamics and awareness 	<ul style="list-style-type: none"> Rarely listened to each other and reacted accordingly Rarely demonstrated effective group dynamics and awareness 	<ul style="list-style-type: none"> Sometimes listened to each other and reacted accordingly Sometimes demonstrated effective group dynamics and awareness 	<ul style="list-style-type: none"> Usually listened to each other and reacted accordingly Usually demonstrated effective group dynamics and awareness 	<ul style="list-style-type: none"> Always listened to each other and reacted accordingly Always demonstrated effective group dynamics and awareness 	<ul style="list-style-type: none"> Expertly listened to each other and reacted accordingly Expertly demonstrated effective group dynamics and awareness

CAPA Marquee Awards Adjudication Rubric: Outstanding Dance Execution



CRITERIA	POOR <i>Never</i>	FAIR <i>Rarely</i>	PROFICIENT <i>Sometimes</i>	ACCOMPLISHED <i>Often</i>	EXCELLENT <i>Always</i>	MASTERY <i>Exceptionally</i>
Knowledge of Choreography	<ul style="list-style-type: none"> Choreography was never remembered There was constant watching of others and many errors 	<ul style="list-style-type: none"> Choreography was rarely remembered There was some watching others and many errors 	<ul style="list-style-type: none"> Choreography was sometimes remembered There was occasional watching of others and some errors 	<ul style="list-style-type: none"> Choreography was often mastered There was limited watching of others and only a few minor errors 	<ul style="list-style-type: none"> Choreography was excellently mastered There was no watching of others and excellent execution and confidence 	<ul style="list-style-type: none"> Choreography was fully mastered and executed There was no watching of others and full confidence on display
Technical Skills	<ul style="list-style-type: none"> Constant technical errors and misalignments There was no good quality of movement and no understanding of dance style 	<ul style="list-style-type: none"> Many technical errors and misalignments There was little quality of movement and limited understanding of dance style 	<ul style="list-style-type: none"> Some technical errors and misalignments There was some quality of movement and proficient understanding of dance style 	<ul style="list-style-type: none"> Limited technical errors and misalignments There was often good quality of movement and understanding of dance style 	<ul style="list-style-type: none"> Rare to no technical errors and misalignments There was excellent quality of movement and understanding of dance style 	<ul style="list-style-type: none"> No technical errors and misalignments There was mastery of the quality of movement and dance style
Tempo/ Rhythm	<ul style="list-style-type: none"> Doesn't follow the tempo, rhythm, or beat at all 	<ul style="list-style-type: none"> Rarely follows the tempo, rhythm, or beat 	<ul style="list-style-type: none"> Sometimes follows the tempo, rhythm, or beat 	<ul style="list-style-type: none"> Usually follows the tempo, rhythm, or beat 	<ul style="list-style-type: none"> Always follows the tempo, rhythm, or beat 	<ul style="list-style-type: none"> Masterfully follows the tempo, rhythm, and beat
Performance Skills	<ul style="list-style-type: none"> Not focused Not committed at all to engaging the audience 	<ul style="list-style-type: none"> Seems to rarely be focused Rarely committed to engaging the audience 	<ul style="list-style-type: none"> Focus is inconsistent Sometimes commits to engaging the audience 	<ul style="list-style-type: none"> Usually focused Usually able to engage the audience and draw them in 	<ul style="list-style-type: none"> Actively and consistently focused Skillfully able to engage the audience and draw them in 	<ul style="list-style-type: none"> Masterfully focused Masterfully draws the audience in throughout their performance. A true joy to watch!



CAPA Marquee Awards Adjudication Rubric: Outstanding Technical Execution

CRITERIA	POOR <i>Never</i>	FAIR <i>Rarely</i>	PROFICIENT <i>Sometimes</i>	ACCOMPLISHED <i>Often</i>	EXCELLENT <i>Always</i>	MASTERY <i>Exceptionally</i>
Transitions	<ul style="list-style-type: none"> • Transitions were never executed effectively 	<ul style="list-style-type: none"> • Transitions seemed unrehearsed and were rarely executed effectively 	<ul style="list-style-type: none"> • Transitions were sometimes executed effectively, but more rehearsal time was needed 	<ul style="list-style-type: none"> • Most of the transitions were executed effectively and at an above-average level from scene to scene 	<ul style="list-style-type: none"> • Transitions were executed at a high level, effectively moving from scene to scene 	<ul style="list-style-type: none"> • Transitions were executed at the highest level, seamlessly moving from scene to scene
Timing	<ul style="list-style-type: none"> • Technical cues were never executed effectively, and the timing of the show greatly suffered 	<ul style="list-style-type: none"> • Technical cues were often missed, negatively impacting the timing of the production 	<ul style="list-style-type: none"> • Technical cues were proficiently called and executed, generally maintaining adequate timing for the production 	<ul style="list-style-type: none"> • Technical cues were consistently called and executed, maintaining good timing for the production 	<ul style="list-style-type: none"> • Technical cues were skillfully called and executed, maintaining excellent timing for the production 	<ul style="list-style-type: none"> • Technical cues were masterfully called and executed, maintaining perfect timing for the production
Technical Aspects	<ul style="list-style-type: none"> • The technical aspects of the production were poor 	<ul style="list-style-type: none"> • The technical aspects of the show were fair 	<ul style="list-style-type: none"> • The technical aspects of the production were proficient 	<ul style="list-style-type: none"> • The technical aspects of the production were good 	<ul style="list-style-type: none"> • The technical aspects of the production were excellent 	<ul style="list-style-type: none"> • The technical aspects of the production were exceptional
Cohesion	<ul style="list-style-type: none"> • None of the technical aspects worked together cohesively 	<ul style="list-style-type: none"> • Some of the technical aspects worked together cohesively • There were disparities in design and execution which had a negative impact on the overall production 	<ul style="list-style-type: none"> • Most of the technical aspects worked together cohesively • There were some disparities in design and execution which impacted the overall production 	<ul style="list-style-type: none"> • The technical aspects often worked together cohesively • The overall design and execution created a good technical production 	<ul style="list-style-type: none"> • The technical aspects always worked together cohesively • The overall design and execution created an excellent technical production 	<ul style="list-style-type: none"> • The technical aspects worked together seamlessly • The overall design and execution created an exceptional technical production

2023-2024 CAPA Marquee Awards Schools

Bexley High School
Bishop Hartley High School
Bishop Watterson High School
Dublin Coffman High School
Eastmoor Academy High School
Fairfield Union High School
Grove City High School
Licking Heights High School
New Albany High School
Olentangy Berlin High School
Olentangy High School
Olentangy Liberty High School
Olentangy Orange High School
Pickerington High School Central
Pickerington High School North
Reynoldsburg High School
Thomas Worthington High School
Upper Arlington High School
Westerville South High School
Whetstone High School
Worthington Christian School
Worthington Kilbourne High School

2022-2023 CAPA Marquee Awards Schools

Bishop Hartley High School
Bishop Watterson High School
Dublin Coffman High School
Eastmoor Academy High School
Grove City High School
Groveport Madison High School
Licking Heights High School
New Albany High School
Olentangy Berlin High School
Olentangy High School
Olentangy Liberty High School
Olentangy Orange High School
Pickerington High School Central
Pickerington High School North
Thomas Worthington High School
Upper Arlington High School
Westerville South High School
Worthington Christian School

2021-2022 CAPA Marquee Awards Schools

Bishop Watterson High School
Dublin Jerome High School
Eastmoor Academy High School
Grove City High School
Groveport Madison High School
Hilliard Darby High School
New Albany High School
Olentangy Berlin High School
Olentangy Liberty High School
Olentangy Orange High School
Pickerington High School Central
Pickerington High School North
Thomas Worthington High School
Upper Arlington High School
Westerville Central High School
Westerville North High School
Westerville South High School
Worthington Christian School

2020-2021 CAPA Marquee Awards Schools

Bishop Watterson High School
Columbus Alternative School
Dublin Jerome High School
Eastmoor Academy High School
Grove City High School
Groveport Madison High School
Hilliard Darby High School
Licking Valley High School
New Albany High School
Olentangy Berlin High School
Olentangy Liberty High School
Olentangy Orange High School
Pickerington High School North
South High School
Thomas Worthington High School
West High School
Westerville Central High School
Westerville North High School
Westerville South High School
Whetstone High School
Worthington Christian School

2019-2020 CAPA Marquee Awards Schools

Bishop Watterson High School
Dublin Jerome High School
Eastmoor Academy High School
Fort Hayes Metropolitan Education Center
Grandview Heights High School
Grove City High School
Hilliard Darby High School
New Albany High School
Olentangy Berlin High School
Olentangy Liberty High School
Olentangy Orange High School
Pickerington High School Central
Pickerington High School North
Thomas Worthington High School
Upper Arlington High School
Westerville Central High School
Westerville South High School
Whetstone High School
Worthington Christian School

2018-2019 CAPA Marquee Awards Schools

Bishop Watterson High School
Dublin Jerome High School
Eastmoor Academy High School
Groveport Madison High School
Hilliard Darby High School
Olentangy Orange High School
Pickerington High School North
Thomas Worthington High School
Westerville Central High School
Westerville South High School